INVITATION FOR BID

FOR

UTILITY VEHICLE

Bid Number: 24-104-WBS

Bids are due no later than 12:00 NOON on Wednesday, December 4, 2024

and will be opened at 2:30 PM



MACON WATER AUTHORITY

790 Second Street

MACON, GEORGIA 31201

**INVITATION FOR BIDS**

**for**

**UTILITY VEHICLE**

# GENERAL

## Invitation

### Notice is hereby given that the Macon Water Authority is accepting sealed bids until **12:00 NOON**, at the time legally prevailing in Macon, Georgia on Wednesday, December 4, 2024 for a UTILITY VEHICLE.

### Bid envelopes should be CLEARLY MARKED on the outside as “BID FOR NEW UTILITY VEHICLE and delivered to:

Macon Water Authority

Attn: Michael Bentley

790 Second Street

Macon, Georgia 31201

### NO BIDS WILL BE ACCEPTED AFTER THE ABOVE DESIGNATED TIME.

### Bids will be publicly opened starting at **2:30 PM.**

## Bid Documents

### Bid documents are available at:

#### The Macon Water Authority website at <http://www.maconwater.org/invitations-to-bid>

#### The Georgia Procurement Registry website at <http://ssl.doas.state.ga.us/PRSapp/PR_custom_index.jsp?agency=33561>

#### The Macon Water Authority Purchasing Department via email to mbentley@maconwater.org.

# INSTRUCTIONS TO BIDDERS

# Definitions

* + 1. Wherever the term “Owner”, “Authority”, “MWA”, or “Macon Water Authority” occur in these specifications, it shall mean the Macon Water Authority, a political subdivision of the State of Georgia acting through its Board of Directors.
	1. Bidder’s Representation
		1. Each bidder, by making his bid, represents that he has:
			1. Read and understands the bidding documents; and,
			2. Become familiar with the work to be performed.
	2. Related Documents
		1. These general conditions
		2. Attached specifications
		3. Addenda (if any) issued prior to receipt of bids
		4. Bid Form

* 1. Document Discrepancies
		1. Should the bidder find discrepancies in, or omissions from, these documents he shall at once notify the Macon Water Authority Purchasing Office.
		2. Requests for Interpretations of Specifications shall be made in writing to mbentley@maconwater.org of the Macon Water Authority Purchasing Office not later than five o’clock pm on Friday, November 29, 2024
		3. All definitions set forth in the specifications are applicable to this Instruction to Bidders, the Bid Form and the proposed Contract Documents including any addenda issued prior to receipt of bids.
			1. Addenda are written or graphic instruments issued prior to the opening of bids that may interpret or modify the bidding documents by deletion, additions, clarifications, or corrections.
			2. **It shall be incumbent upon each bidder to check for addenda that may have been issued and to comply with its contents.**
			3. Addenda (if issued) will be available as described in section I.B.1., above.
			4. All addenda shall be enumerated in the Bid Form.

* + - 1. Addenda will become part of the Contract Documents when the Contract is executed.

## Validity

### No bid may be withdrawn for a period of sixty- (60) days after time has been called on date of bid opening.

## Purchasing Policy

### The Macon Water Authority Purchasing Policy is available for review at <http://www.maconwater.org/purchasing-policy>

# CONTRACT AWARD

## Unit prices shall prevail if an error in extensions exists.

## The Macon Water Authority reserves the right to award individually or as a lump sum.

## Quoted delivery dates shall be adhered to. All prices shall be Delivered prices, FOB Destination, after deducting all non –applicable taxes.

## Vehicles shall be ready to use upon delivery.

## The enclosed bid forms shall be used. Use of other bid documents may deem the bid to be non-responsive.

# RESERVATIONS

## The bidder acknowledges that the Macon Water Authority reserves full freedom (in addition to the right to reject any or all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior experience.

## The bidder recognizes the right of the Macon Water Authority to reject a bid if the bidder failed to furnish any required submittals on the date required by the bidding documents, or if the bid is in any way incomplete or irregular.

## The Macon Water Authority may award bids to other than the lowest bidder if in the judgment of its staff and with approval by its Board, the interest of the Macon Water Authority will be best served by award to another.

## By signing the bid documents, bidder certifies his bid meets the requirements of the specifications.

## Manufacturer’s names, trade names, brand names, information and/or catalog numbers listed herein are intended only to identify the quality level desired. They are not intended to limit competition. The bidder may offer any equivalent product that meets or exceeds the specification. If bids are based on equivalent products, the bidder shall indicate on the bid form the alternate manufacturer’s name and catalog number and shall include complete descriptive literature and/or specifications along with proof that the proposed equivalent either meets or exceeds this specification. The Authority reserves the right to be the sole judge of what is equal and acceptable. If bidder fails to name a substitute, he shall furnish goods identical to the bid specifications.

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| MACON WATER AUTHORITY790 Second StreetMacon, Georgia 31201Telephone (478) 464-5629 Telefax (478) 750-2007 | InvitationFor BidNumber:24-104-WBS |
| Reference: Utility Vehicle for Support Services | Page 1 of 2 |

Minimum Bid Specifications

QTY DESCRIPTION

1 each NEW, 2024 Polaris Ranger 1000 EPS Utility Vehicle or equal

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Make & Model Bid

 **FEATURE YES NO**

Engine, 999cc, 61hp, liquid cooled ( ) ( )

Transmission, automatic H/L/N/R/P ( ) ( )

Drive System, AWD/2WD ( ) ( )

Towing Capacity, 2,500LB ( ) ( )

Hitch Type, 2” Receiver ( ) ( )

Bed Box, Capacity, 1,000LB ( ) ( )

Power Steering ( ) ( )

Brakes, 4-Wheel Disc ( ) ( )

Ground Clearance, 12” ( ) ( )

Tires, 25”, with 12” Steel Wheels ( ) ( )

Wheelbase, 81” ( ) ( )

Steel Bumper with Winch Integration ( ) ( )

Person Capacity, 3 ( ) ( )

Fuel Tank Capacity, 11 gallons ( ) ( )

GVWR, 3,600 lb ( ) ( )

Halogen Headlights & LED Taillights ( ) ( )

Instrumentation:

 Speedometer ( ) ( )

 Tachometer ( ) ( )

 Odometer ( ) ( )

 Clock ( ) ( )

 Hour Meter ( ) ( )

 Fuel Gauge ( ) ( )

 Coolant Temperature ( ) ( )

 Voltmeter ( ) ( )

|  |  |
| --- | --- |
| **MACON WATER AUTHORITY – PURCHASING OFFICE** 790 Second StreetMacon, Georgia 31201Telephone (478) 464-5629 Fax (478) 750-2007 | **Invitation****For Bid**Number:24-104-WBS |
| Reference: Utility Vehicle for Support Services | Page 2 of 2  |

Minimum Bid Specifications (cont’d)

Delivery to Macon Water Authority, 537 Hemlock Street, Macon, GA 31201, within \_\_\_\_\_weeks after receipt of order.

**FOR VEHICLES DESCRIBED ABOVE**:

**A. UNIT PRICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**B TOTAL PRICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_for One Vehicle**

**WARRANTY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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AUTHORIZED SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME (TYPED):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TITLE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ADDRESS\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_STATE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ZIP: \_\_\_\_\_\_\_\_\_\_

TELEPHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FAX: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FEDERAL TAX ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_