**Owner /Landlord/Manager Agreement Application**

 [***www.maconwater.org***](http://www.maconwater.org)

Macon Water Authority (MWA)

790 Second St. / PO Box 108

Macon, GA 31202

Phone: 478-464-5600

Fax: 478-741-9146

This Landlord Agreement Application may be submitted to the Macon Water Authority in person, courier service, or fax. Please input the information requested by this application.

As landlord (owner/manager/rental agent) for rental units designated as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

(Complex or Building Name, if none, list address)

located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, I/we, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

(Service Address) (Landlord)

request that the Macon Water Authority provide continuous service to rental units not occupied by tenants. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ will be responsible for and will pay for water service at unoccupied rental units until (Account Holder)

the service is placed in the name of the new tenant. Bills for water and sewer services are to be addressed as follows:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_

(Mailing Address) (City) (State) (Zip Code)

The $25.00 account establishment fee is waived for the landlord when the tenant requests to disconnect, and service is transferred to the landlord. However, should the landlord, for any reason, request that the water service be disconnected, without transferring to a tenant, once this agreement is established, he/she will be charged the $25.00 account establishment fee. If accepted by Macon Water Authority, it is understood that the landlord will be bound by the applicable Macon Water Authority Rules and Regulations for water and sewer service as approved by the Macon Water Authority Governing Board. Furthermore, either party may cancel this arrangement with 15 days written notice to the other party.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Landlord Signature) (Date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Email Address) (Physical Address)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Best Contact Phone Number)

The landlord is responsible for notifying the Macon Water Authority of such changes. Failure to notify MWA could result in additional fees. If more than one address exists, please list each individual address to be included in the landlord agreement. Requests for additions / deletions to this landlord agreement must be submitted in writing. A disconnect order does not constitute a request to delete a property from a landlord agreement.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Person Number with MWA)