



ADDENDUM No. 1

MOWING and TRIMMING – October 1, 2024

MACON, GEORGIA

DATE: December 6, 2024

To: All Bidders

This addendum forms a part of the Contract Documents and modifies the original Specifications and Contract Documents as noted below. Acknowledge receipt of this addendum in the space provided on the Bid Form. Failure to do so may result in disqualification of the bidder.

SUMMARY OF PRE-BID CONFERENCE CLARIFICATIONS, QUESTIONS AND RESPONSES

Attached to this Addendum is the Sign In Sheet from the Mandatory Pre-Bid Conference held on Tuesday, December 3, 2024. Clarifications and responses to Questions from the conference are presented as follows:

1. **QUESTION:** Is weed killer acceptable at any of the sites? **RESPONSE:** Weed Killer may be used at the following three locations ONLY: Lower Poplar Water Reclamation Facility (WRF), Rocky Creek Water Reclamation Facility (WRF) and the Third Street Parking Lot. **NO** Weed Killer may be used in any area at the Amerson Water Treatment Plant (AWTP) location.
2. **QUESTION-Third Street Parking Lot:** Will Crepe Myrtles need to be trimmed? **RESPONSE:** No.
3. **QUESTION-Third Street Parking Lot:** Is grass in ditch line expected to be trimmed? **RESPONSE:** Yes, unless water is in the ditch.
4. **QUESTION-Rocky Creek WRF:** Is edging around buildings required? **RESPONSE:** Yes, edging is required around all buildings on the property.
5. **QUESTION-Rocky Creek WRF:** Did contractor for 2024 fulfill obligations here? **RESPONSE:** Yes; but with some challenges.
6. **QUESTION-Rocky Creek WRF:** Area their alternate access points along the fence that can be used? **RESPONSE:** Yes. Several gates are open around the fence line.



7. **QUESTION-Rocky Creek WRF:** What are the acceptable parking locations? **RESPONSE:** Areas near eastern outer corners of plant.
8. **QUESTION-Rocky Creek WRF:** Do the bushes and crepe myrtles need to be trimmed along fence at the ditch near the MSI building? **RESPONSE:** No.

9. **QUESTION-Lower Poplar WRF:** When it is dry, should bottom of ditch near entrance of plan be mowed? **RESPONSE:** Yes.
10. **QUESTION-Lower Poplar WRF:** If it looks dry at ditch but equipment leaves ruts, will that be an issue? **RESPONSE:** No, as long as it is not excessive. MWA will monitor the condition of the ditch.

11. **QUESTION- Amerson Water Treatment Plant (AWTP):** Is the area in front of the main gate to be maintained. **RESPONSE:** Yes. It is to be mowed and edged. Is pine straw required to be added? No.
12. **QUESTION-AWTP:** Will steep embankments/berms at the front of the plan need to be cut? **RESPONSE:** Yes, when coverage on bare areas is established. MWA may consider hydroseeding bare areas to re-establish vegetation.
13. **QUESTION-AWTP:** Dose the fence line inside the plan (before the River Bldg. turnoff) need weed eating. **RESPONSE:** Yes.
14. **QUESTION-AWTP:** Can spray be used at the River Bldg. on hard surfaces? **RESPONSE:** See response to Question # 1 above.
15. **QUESTION-AWTP:** Are access roads near the River Bldg. to be mowed, (i.e. 64" and 54" line/man way areas and near pig launch)? **RESPONSE:** Do not need to maintain access road going back into the woods, only mow up to wood line and around pig launch.
16. **QUESTION-AWTP:** Does the hillside between the road and the Generator Bldg./Booster Pump Station need to be mowed? **RESPONSE:** Yes.
17. **QUESTION-AWTP:** Do the trees/shrubs at the Administration Bldg. need to be pruned? **RESPONSE:** No.

18. **CLARIFICATION:** Edging is required around all buildings located on the property at Lower Poplar Water Reclamation Facility (WRF), Rocky Creek Water Reclamation Facility (WRF) and AWTP.



The awarded bidder should seek clarification from MWA on any mowing/Trimming requirements they are unsure of. No fee adjustment shall be made for a failure to understand, or for a misinterpretation of the contract documents.

Attachment(s):

Sign In Sheet from Mandatory Pre-Bid Conference

Pre-Bid Conference Agenda

REQUIRED CONFIRMATION OF RECEIPT:

Acknowledge receipt of this addendum by return e-mail and as required on the Bid form *"Section 00300-4" of the contract documents.

MWA Pre-Bid Meeting - 537 Hemlock St. - HR Training Room

Mowing/Trimming Project

December 3, 2024 10:00 am EST

Name (Please print)	Company (Please print)	Phone	E-mail
1 Leon Turner	ProCotters Landscapes	770-582-1811	kturner@procotterslandscapes.com
2 Emanuel Jackson	KSK Landscapes	770-722-8710	emmanuel.jackson@ksklandscaping.com
3 Christina Harden	T.Lake Environmental	478-595-8145	christina@tlake.com
4 PAUL OGLES	OGLES CONSTRUCTION, INC.	478-972-8131	paulygles@oglesconstruction.com
5 Patricia Haggard	Ti Scapes LLC	770-940-4284	patrick@ti-scapes.com
6 Cody Robinson	1st Choice Lawn Services LLC.	229-591-7028	1stchoicelandscapel1@gmail.com
7 Cliff McAllister	Yellowstone Landscape	770-312-4285	cmcallister@yellowstonelandscape.com
8 Kelly Brookings Sr	American Eagle LLC	912-674-8295	kelly.brookings@americanaglepro.com
9 Lance neerer	Dame Landscaping	478- 291 1915	lanceatdame@gmail.com
10 Chandler Williams	LPS Land Services	404-889-1105	cwilliams5730@gmail.com
11 Robert C Davis	Mr. Davis Lawn LLC	478-228-7716	mr.davis.lawn@gmail.com
12 TIM ADSIDES	MWA	478-955-5702	tadsides@MANAWATER.ORG
13 Tucker Melton	TBC	478-951-1362	tucker.melton@gmail.com
14 Dave Brooks	DAME LANDSCAPING	423-326-4105	daveb.damelandscape@gmail.com
15 Sarah Martin	MWA	478-663-0809	S.Hayes@manawater.org
16 Pam Hedges	Design a Lawn	478-447-8081	Pam Pamhedges@cox.net
17 Gene Farnau	MWA	478-738-6518	gimmanemasonwater.org
18			
19			
20			



Mandatory Pre-Bid Conference
Mowing and Trimming
for the
Macon Water Authority
Tuesday, December 3, 2024, at 10:00 A.M.

***** PLEASE SIGN-IN *****

AGENDA ITEMS

1. **Bid Date/Time:** 2:00 P.M., Tuesday, December 17, 2024 - at the Macon Water Authority, Human Resources Training Room, 537 Hemlock Street, Macon, GA 31202.
2. **Cut Off Date for Pre-Bid Questions:** Questions pertaining to the bid must be submitted in writing prior to 10:00 A.M., Tuesday, December 10, 2024.
3. **Addenda Deadline** for Current Bid Date: December 12, 2024.
4. **Contacts:**
 - Gene Inman
ginman@maconwater.org
Project Manager/Engineering
Office: 478.738.6518
Cell: 478.258.8677

 - Jarvis Fennelle
jfennelle@maconwater.org
Facilities and Fleet Manager
Office: 478.738.6471
Cell: 478.330.1172
5. **Review of Project Scope:**
 - A. The Project consists of mowing and trimming within the mowing limits at four locations in a safe, effective, and timely manner, as stated in the Specifications contained in the contract documents. Exhibits A, B, C, and D in the contract documents provide location

Maps, including approximate acreage to be mowed for each mowing cycle.

- B. All Work described above shall be performed as shown in the Plan Documents and as specified. All work shall be done by those skilled in the type of work involved.
- C. The frequency of mowing/trimming will be two times per month, on a fourteen-day calendar cycle beginning April 1, 2025, to September 30, 2025 (182 calendar days) to maintain the required standard.
- D. Mowing and Trimming may be performed between the hours of 8:00am to 5:00pm, Monday through Friday. No work will be allowed on weekends or holidays on which a holiday falls on a Monday or Friday.
- E. The Contractor may use the machinery and methods they think best to achieve the Standard of Grounds Maintenance required by The Macon Water Authority (MWA).
- F. Ride-on machinery will be acceptable but pedestrian operated machinery will also be required in some areas and will be essential in smaller areas. At some locations the use of a farm tractor with a finished mower attachment will be necessary.
- G. Machines must be of an appropriate type, well maintained, correctly adjusted, and set to the heights specified in the contract documents to give a clean even cut without causing damage.
- H. Mowing will take place over all areas of grass up to paving, curb, fencing, walls and other boundaries or obstacles.
- I. Machine maintenance, servicing and storage must be accomplished as stated in the contract documents.
- J. The Contractor will complete the mowing, trimming, etc. of one area before moving onto the next area. Whenever possible mowing work shall be conducted systematically from area to area.
- K. The Contractor shall provide adequate safety training and personal protective equipment to all personnel assigned to the mowing/trimming operations.

6. Coordination of Work/Special Conditions:

- A. This project has a completion time of **182** calendar days. Liquidated damages of \$25.00/day apply to each day beyond the 182-day schedule.

7. **Bid Form** (Attached)

- A. The Bid consists of a **Base Bid** for four (4) locations as shown in Exhibits A, B, C & D. Exhibit Maps of the locations are included in the contract documents.
- B. Interested Bidders are encouraged to walk the proposed locations and obtain any measurements they wish during today's site visits. To help facilitate timely visits to each location, MWA is providing its van for transportation and will return everyone back to this location. As information, several of the locations have restricted access requiring an employee entrance card.
- C. The Total Bid Amount (**Base Bid**) will include Items 1 through 4.

8. **Bid Eligibility Requirement.** A Bidder must purchase the Contract Documents as stated in the Invitation To Bid, to be placed on the *Plan Holders' List* for eligibility to submit a bid. Payment may be made by check or money order of a non-refundable \$150.00 payable to the *Macon Water Authority*. Payment may also be made by major credit card in person only. No Contract Documents may be purchased over the phone. The *Official Plan Holders' List* will be posted on the MWA website.

Copies of Contract Documents may be obtained at the Engineering Department, Macon Water Authority, 537 Hemlock Street, Macon, Georgia 31201, by contacting Gene Inman, Project Manager, Telephone 478-738-6518. A street address must be provided to ensure prompt delivery. No partial sets of bidding documents shall be issued. Bid documents on the MWA website are for informational purposes only.

9. **Bid Package Requirements** (Section 00100-3 Instructions to Bidders). The Bidder shall complete, execute and submit the following documents (*if applicable to the Bidder*), which are a part of the Contract Documents:

- a. The Bid.
- b. The Bid Bond.
- c. Statement of Bidder's Qualifications.
- d. Statement of Equipment.
- e. Corporate Certificate, if the Bidder is a corporation.
- f. Statement of Disadvantaged Business Enterprise ("DBE") compliance.
- g. Contractor's License Certification.

- h. Photocopy of State of Georgia Utility Contractor's License.
- i. Photocopy of Certificate of Authority from Georgia Secretary of State's Office to do work in Georgia (if out of state contractor).
- j. Non-Collusion Affidavit of Prime Bidder.
- k. Any and all forms, certifications or other documentation required by the Georgia Department of Natural Resources Environmental Protection Division.

10. Upcoming Addenda Items:

- A. Addendum No. 1: Notes, Questions & Sign-in Sheet from Pre-Bid Conference.
- B. Project clarifications as received.

11. Attachments: Invitation to Bid, Bid Form, and Location Maps.

Questions:

BID

TO: MACON WATER AUTHORITY

FROM: _____
(Bidder's Name)

FOR: _____

Submitted: _____, 20__

The undersigned Bidder, in compliance with your Invitation to Bid for the mowing and trimming services of this Project, having examined the Contract Documents and the site of the proposed Work, and being familiar with all of the conditions surrounding the mowing and trimming services of the proposed Project, including the availability of materials and labor, hereby proposes to construct the Project in accordance with the Contract Documents.

The Bidder proposes and agrees, if this Bid is accepted, to contract with the Macon Water Authority, in the form of Contract Agreement specified, and to furnish all necessary products, machinery, tools, apparatus, means of transportation and labor necessary to complete the mowing services of the Work in full and complete accordance with the reasonably intended requirements of the Contract Documents to the full and entire satisfaction of the Macon Water Authority with a definite understanding that no money will be allowed for extra work except as set forth in the Contract Documents, for the following prices:

<u>SCHEDULE OF BID PROPOSAL - BASE BID</u>					
-					
Amerson Water Treatment Plant, Lower Poplar Water Reclamation Facility, Rocky Creek Water Reclamation Facility, and Third Street Parking Lot.					
Item No.	Quantity	Unit	Description	Unit Price	Total Base Price
1 Amerson Water Treatment Plant					
a.	Lump	LS	Mowing and trimming area is approximately 123.3 Acres.	\$ LUMP SUM	\$
2 Lower Poplar Wastewater Treatment Plant					
a.	Lump	LS	Mowing and trimming area is approximately 45.7 Acres.	\$ LUMP SUM	\$
3 Rocky Creek Wastewater Treatment Plant					
a.	Lump	LS	Mowing and trimming area is approximately 27.4 Acres.	\$ LUMP SUM	\$
4 Third Street Parking Lot					
a.	Lump	LS	Mowing and trimming area is approximately 0.4 Acre.	\$ LUMP SUM	\$
TOTAL BASE BID - (Items 1a-4a)					\$
<i>END OF BASE BID</i>					

Total Bid for Items 1 through _____, inclusive, in the amount of

_____ Dollars

(\$ _____) which sum hereinafter is called the "Base Bid".

The Bidder agrees hereby to commence Work under this Contract, with adequate personnel and equipment, on a date to be specified in a written order of the Engineer, and to fully complete all Work under this Contract within one-hundred eighty-two (182) consecutive calendar days from and including said date specified in the written order of the Engineer. Bidder further agrees to pay as liquidated damages, the sum of \$25.00 for each calendar day thereafter required to achieve substantial completion of all Work.

The Bidder declares an understanding that the quantities shown for unit price items are subject to either increase or decrease, and that should the quantities of any of the items of Work be increased, the Bidder proposes to do the additional Work at the unit prices stated herein; and should the quantities be decreased, the Bidder also understands that payment will be made on the basis of actual quantities at the unit price bid and will make no claim for additional costs or anticipated profits for any decrease in

quantities; and that actual quantities will be determined upon completion of Work, at which time adjustment will be made to the Contract Price by direct increase or decrease.

In case of discrepancies between the figures shown in the unit prices and the totals, the unit prices shall apply and the totals shall be corrected to agree with the unit prices. In case of discrepancies between written amounts and figures, written amounts shall take precedence over figures and the sum of all Bid extensions (of unit prices) plus lump sum items shall take precedence over the Bidder's represented BID TOTAL.

The Bidder furthermore agrees that, in the case of a failure to execute the Contract Agreement and Bonds within ten days after receipt of conformed Contract Documents for execution, the attached Bid Bond accompanying this Bid and the monies payable thereon shall be paid into the funds of the Macon Water Authority as liquidated damages for such failure.

Attached hereto is a Bid Bond for the sum of _____

_____ Dollars (\$ _____) according to the conditions of "Instructions to Bidders" and provisions thereof.

Bidder acknowledges receipt of the Following Addenda:

Addendum No. 1, dated: _____

Addendum No. 2, dated: _____

Addendum No. 3, dated: _____

Addendum No. 4, dated: _____

Remainder of Page Left Blank

[Signatures, attestations, and seal on following page]

BIDDER: _____

By: _____

Name: _____
(Print or Type)

Title: _____

Address: _____

Phone: _____

Attest: _____

Name: _____
(Print or Type)

Title: _____

(SEAL)

Note: Attest for a corporation must be by the secretary of record for the corporation, as reflected in the records of the Georgia Secretary of State; for a partnership by another partner; for an individual by a notary.

Note: If the Bidder is a corporation, the Bid shall be signed by an officer of the corporation; if a partnership, it shall be signed by a partner. If signed by others, authority for signature shall be attached.

The full names and addresses of persons or parties interested in the foregoing Bid, as principals, are as follows:

<u>Name</u>	<u>Address</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

END OF SECTION







ArcGIS Web Map

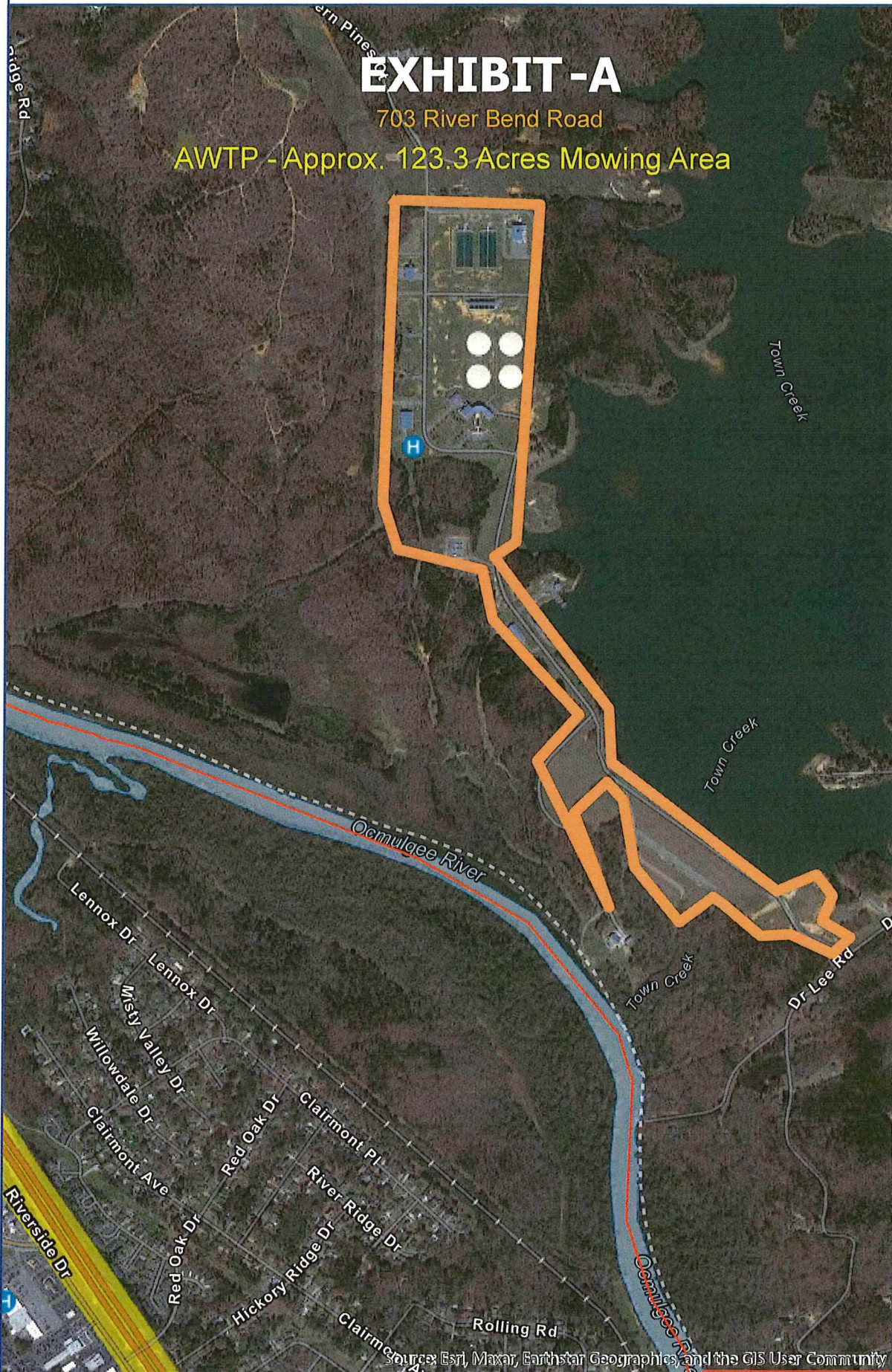
EXHIBIT - A

703 River Bend Road

AWTP - Approx. 123.3 Acres Mowing Area

Legend

-  Macon-Bibb County Line
-  Historic Meter Locations
-  SewerFlowMeters_
- Rivers, Lakes, Ponds (polygons)**
-  Lake or Pond; Stream or River
-  Swamp or Marsh
-  DOT_ROW



Map created using data from the Macon Water Authority's (MWA) GIS. These data are provided AS IS without warranty of any kind, implied or express as to the information's accuracy or level of completeness. Maps and data provided by MWA are to be used for reference purposes only.









ArcGIS Web Map

EXHIBIT - B

1107 Lower Poplar Street

LPTP - Approx. 45.7 Acres Mowing Area

Legend

-  Macon-Bibb County Line
-  Historic Meter Locations
-  SewerFlowMeters_
- Rivers, Lakes, Ponds (polygons)
-  Lake or Pond; Stream or River
-  Swamp or Marsh
-  DOT_ROW



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ArcGIS Web Map

EXHIBIT - C

4705 Mead Road

RCTP - Approx. 27.4 Acres Mowing Area

Legend

- Macon-Bibb County Line
- Historic Meter Locations
- SewerFlowMeters
- Rivers, Lakes, Ponds (polygons)
 - Lake or Pond; Stream or River
 - Swamp or Marsh
 - DOT_ROW



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Exhibit D
868 Third St
0.4 Acre

Arch St

2nd St

1st St

1st St

1st St