

INVITATION FOR BID
FOR
TRASH COLLECTION AND DISPOSAL
SERVICE

Bid Number: 25-008-WBS

Bids due no later than 12:00 NOON, Wednesday, June, 25th, 2025
and will be opened at 2:00 PM



MACON WATER AUTHORITY
790 Second Street
MACON, GEORGIA 31201

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MINIMUM SPECIFICATION FOR TRASH COLLECTION AND DISPOSAL SERVICE

I. GENERAL

A. Invitation

1. Notice is hereby given that the Macon Water Authority will receive sealed bids in the Purchasing Department located on the 3rd floor, 790 Second Street, Macon, Georgia 31201, until 12:00 NOON at the time legally prevailing in Macon, Georgia on Wednesday, June, 25th, 2025 for **TRASH COLLECTION AND DISPOSAL SERVICE**.

2. Bid envelopes should be CLEARLY MARKED on the outside as **"BID FOR TRASH COLLECTION AND DISPOSAL SERVICE"** and delivered to:

Macon Water Authority
Attn: Michael Bentley
790 Second Street
Macon, Georgia 31201

3. **NO BIDS WILL BE ACCEPTED AFTER THIS DESIGNATED TIME.**

4. Bids will be publicly opened and read starting at 2:00 PM.

B. Bid Documents

1. Bid documents are available at:

a) The Georgia Procurement Registry website at http://ssl.doas.state.ga.us/PRSapp/PR_custom_index.jsp?agency=33561

b) The Macon Water Authority website at <http://www.maconwater.org/invitations-to-bid>

c) Macon Water Authority Purchasing Department via email to mbentley@maconwater.org.

2. Addenda

a) It shall be incumbent upon each bidder to check for addenda that may have been issued and to comply with its contents.

(1) Addenda (if issued) will be available as described in section I.B.1., above.

3. Purchasing Policy

a) The Macon Water Authority Purchasing Policy is available for review at <http://www.maconwater.org/purchasing-policy>

C. Sealed Bids

1. All bids submitted in response to this invitation shall be submitted on the enclosed Bid Form and in accordance with instructions contained herein.

2. Envelopes should be sealed and **CLEARLY MARKED** on the outside as **“TRASH COLLECTION AND DISPOSAL SERVICE”** and delivered to the Macon Water Authority Purchasing Department located on the 3rd floor, 790 Second Street, Macon, Georgia 31201.

a) If a unit price or lump sum already entered by the Bidder on the Bid Form is to be altered, it shall be crossed out with ink and the new unit price or lump sum bid entered above or below it, and initialed in ink by the Bidder.

3. Alternate bids will only be considered if the Bidder fully completed a correct bid on the documents attached.

a) All Alternate Bids shall be in a separate envelope marked clearly, **“ALTERNATE BID”**.

D. Validity

1. No bid may be withdrawn for a period of sixty (60) days after time has been called on date on bid opening.

E. Insurance

1. Contractor or Subcontractor shall at its expense, purchase and maintain in effect, insurance coverage with insurance companies satisfactory to the Contractor. Insurance carriers shall be rated A (minus) or better by AM Best. Contractor or subcontractor shall maintain the following minimum coverages.

2. Insurance coverage shall be carried with an insurance company licensed to do business in the State of Georgia.

3. Insurance shall be obtained prior to commencement of work and shall remain in force throughout the term of the contract.

4. Macon Water Authority shall be named as additional insured on the policy which shall include an indemnity clause to hold harmless and indemnify the Authority from all claims arising out of the operation of the contract.

5. Contractor/subcontractor shall waive all rights of subrogation (waiver of subrogation) against MWA, its architects, engineers, agents, officers, directors, and employees for recovery of damages to the extent these damages are covered by the general liability policy.

6. Contractor is responsible for any and all premiums and deductibles.

7. Required coverage:

a) Worker's Compensation and Employers' Liability

1. Workers compensation – statutory limits
2. Each Accident - \$1,000,000 limit
3. Each employee - \$1,000,000 limit
4. Policy Limit - \$1,000,000

b) General Liability per occurrence:

1. Each occurrence - \$1,000,000 limit
2. Damage to rented premises - \$500,000
3. Medical Expenses (any one person) - \$10,000
4. Personal and Advertising Injury - \$1,000,000
5. General Aggregate - \$2,000,000

6. Products and completed operations aggregate - \$2,000,000

c) Automobile Liability: \$1,000,000.00 combined single limit, each accident

1. All owned autos
2. Hired autos
3. Non-owned autos
4. Leased autos

d) Excess/Umbrella Liability per occurrence and aggregate - \$10,000,000

e) Maximum deductible on above coverage – If any third-party liability deductible is written, a letter of credit will be required for 100% of the amount of any self retention carried by the successful bidder.

F. Contract Award

1. The intent is to award the entire contract to one contractor. However, the Authority reserves the right to award the Contract either in whole, or in part based on any combination of items they choose. The Authority also reserves the right to award this Contract based on any Alternate Bids submitted.

2. In the event of a discrepancy between the total shown in the Bid and that obtained by adding the products of the quantities of items at the unit prices, the unit prices shall govern and any errors found in said products, and in addition, will be corrected.

a. The Contractor, to whom the Contract has been awarded, shall execute a Contract on such form as may mutually be agreed upon by the Authority and the selected Contractor and furnish a certificate of insurance, as required.

3. In case of his refusal of failure to execute the Contract within twenty (20) days after his receipt of notice of award, the Contractor shall be considered to have abandoned all his rights and interests in the award. The award may then be made to the next best qualified Contractor or the work re-bid as the Authority may elect.

G. Contract Term

1. If awarded, the contract shall be from October 1st, 2025. through October 1st, 2026. The Contract may, by mutual consent of the parties, be extended for up to three additional twelve-month (12) periods or any portions thereof, not to exceed a cumulative total of forty-eight (48) months.

2. Notwithstanding any other provision contained herein, this contract shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of the Authority under this contract.

II. INSTRUCTIONS TO BIDDERS

A. Definitions

1. Wherever the terms “Macon Water Authority”, “Authority”, or “Owner”, occur in these specifications, it shall mean the Macon Water Authority, a political subdivision of the State of Georgia acting through their Board of Directors.

2. Wherever the term “work” occurs in these specifications, it shall mean the work as defined herein, including, all labor, materials, equipment, transportation, and supervision necessary to complete the contract.

3. All definitions set forth in these specifications are applicable to this Instruction to Bidders, the Bid Form and the proposed Contract Documents including, but not limited to, drawings, project manual, and any addenda issued prior to receipt of bids.

B. Bidder Qualifications

1. All Bidders participating in this Invitation for Bid shall be a company who is actively involved in providing Waste Containers (Dumpsters) and Trash Collection and Disposal Services.

C. Related Documents

1. These specifications
2. Addenda (if any) issued prior to receipt of bids
3. Bid Form
4. Contract Documents

D. Bidder's Representation

1. Each bidder, by making his bid, represents that he has:
 - a) Read and understand the bidding documents.
 - b) Fully acquainted himself with conditions relating to the scope and restrictions affecting the execution of the work under the Contract.
 - c) Obtained information concerning the conditions at locations that may affect this work.
2. The failure or omission of any Bidder to receive or examine any form, instrument, addendum, or other documents, or to acquaint himself with existing conditions, shall in no way relieve him of any obligations with respect to his Bid or to the Contract. The Authority shall make all such documents available to all potential bidders by posting them on the websites listed in section I.B.1., above.
3. The Bidder shall make his own determination as to the conditions and shall assume all risk and responsibility and shall complete the work in and under conditions he may encounter or create, without extra cost to the Authority.
4. Except with respect to events or conditions which are not discoverable, the Contractor's attention is directed to the fact that all applicable State laws, County ordinances, and the rules and regulations of all authorities having jurisdiction over the work to be performed shall apply to the Contract throughout, and they shall be deemed to be included in the Contract as though written out in full in the Contract.

E. Document Discrepancies

1. Should the bidder find discrepancies in, or omissions from, the documents, he shall at once notify the Macon Water Authority Purchasing Department.
2. Requests for Interpretations of Specifications shall be made in writing via email to the Macon Water Authority Purchasing Department at mbentley@maconwater.org not later than five (5) days prior to receipt of bids.

3. Any subsequent instructions to bidders will be issued in the form of addenda to the specifications and made available to all bidders as described in section I.B.1., above. All addenda shall be enumerated in the Bid Form. In addition, each addenda form shall be signed and submitted with each bid, thus acknowledging receipt of, and compliance with said addenda.

a) Addenda are written or graphic instruments issued prior to the execution of the Contract that may modify or interpret the bidding documents by deletion, additions, clarifications, or corrections.

4. Addenda will become part of the Contract Documents when the Contract is executed.

F. Submittals

1. All bids shall be prepared, with all blanks being completed, and signed by the Bidder on the forms included herein.

2. For bids to be considered, the complete bid document package shall be submitted including each of the following completed documents.

a) Bid Form

b) Addenda (if applicable)

c) Certificate of Insurance

G. Reservations

1. The bidder acknowledges that the Macon Water Authority reserves full freedom (in addition to the right to reject any, or all bids) in awarding bids to consider all available factors including, but not limited to, price, the provision of needed and unneeded features, usefulness to the using department and prior experience.

2. The bidder recognizes the right of the Owner to reject a bid if the bidder failed to furnish any required submittals on the date required by the bidding documents, or if the bid is in any way incomplete or irregular.

3. The Authority may award bids to other than the lowest bidder if in their judgement the interest of the Authority will be best served by awarding it to another.

H. Disqualification of Bidders

1. Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a Bidder and the rejection of his Bid:

a) Evidence of collusion among Bidders.

b) Default on a previous contract for failure to perform.

c) Disqualifying relationship to an employee of Macon Water Authority.

2. The Authority's Board will be the judge at disqualifications.

III. TERMS AND CONDITIONS

A. Rates

1. For providing containers, and collection and disposal services required herein, the charges shall be the rates as fixed by the Contract Documents.
2. The bid shall include furnishing all waste containers (dumpsters), and all collection, disposal, licenses, permits, and fees, and any other related costs.
3. The Contractor will be paid on a pro-rata rate for new and/or discontinued services (proration of a month).
4. All new services shall be generated by the Authority's Facilities and Fleet Department and information given to Contractor for service to begin.

B. Escalation

1. Bids, as shown on the Bid Form, shall remain in effect for the entire life of the Contract. Escalation of rates, whether for increases in operating, labor, equipment, or any costs related to complying with any, and all laws governing this project, shall not be allowed.

C. Contractor Billings

1. The Contractor shall bill the Authority monthly for service rendered.
 - a) The Authority's payment terms are net 30 days.
 - b) Such billing and payment shall be based on the price rates and schedules set forth in the Contract Documents.

D. Transferability of Contract

1. Other than by operation of law, no assignment of the contract or any right accruing under this contract shall be made in whole or in part by the Contractor without the express written consent of the Authority, which consent shall not be unreasonably withheld; in the event of any assignment, the assignee shall assume the liability of the Contractor.

IV. SPECIAL CONDITIONS

A. Permits and Licenses

1. The Contractor shall obtain all permits, licenses, and certifications, paying all fees as required, for performing the service described herein.

B. Compliance with Laws

1. The Contractor shall conduct operations under this Contract in compliance with all applicable laws, provided, however, that the General Specifications shall govern the obligations of the Contractor where there exist conflicting ordinances on the subject. If the collection of any refuse item shall become restricted or prohibited by any applicable law, rule or regulation, such item shall be eliminated from this contract.

C. Nondiscrimination

1. The Contractor shall not discriminate against any person because of race, sex, age, creed, color, religion, or national origin.

D. Indemnity

1. The Contractor and subcontractors shall indemnify and save harmless and defend Macon Water Authority, its officers, agents, and employees from and against any and all suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees resulting from a willful or negligent act or omission of the Contractor, its officers, agents, and employees in the performance of this Contract provided, however, that the Contractor shall not be liable for any suits, actions, legal proceedings, claims, demands, damages, costs, expenses and attorney's fees arising out of the award of this Contract or a willful or negligent act or omission of the Authority, its officers, agents, and employees.

V. GENERAL SPECIFICATIONS

A. Office Location

1. The Contractor shall maintain an office or such other facilities within Bibb County through which he can be contacted.

2. The Contractor's office shall be equipped with sufficient telephones and shall have a responsible person in charge from 8:00 a.m. to 4:30 p.m. daily on regular collection days. An after-hours emergency number shall also be provided to the Authority.

B. Hours of Operations

1. Collection of trash materials shall not start before 7:00 A.M. or continue after 4:30 P.M. on the same day (Monday – Friday).

a) Exceptions to collection hours shall be effective only upon the mutual agreement of the Authority and Contractor, or when Contractor reasonably determines that an exception is necessary to complete collection on an existing collection route due to unusual circumstances.

C. Holidays

1. The following holidays shall be observed regarding this contract.

- a) New Year's Day
- b) Martin Luther King's Birthday
- c) Memorial Day
- d) Independence Day
- e) Labor Day
- f) Veteran's Day
- g) Thanksgiving Day
- h) Day after Thanksgiving Day
- i) Christmas Eve

j) Christmas Day

2. The Contractor may decide to observe any, or all, of the above Holidays by suspension of collection service on that day.

a) Such decision in no manner relieves the Contractor of his obligation to provide the collection service as defined herein.

D. Complaints

1. All complaints shall be made directly to the Contractor, who shall give prompt and courteous attention.

2. In the case of alleged missed scheduled collections, the Contractor shall investigate and, if such allegations are verified, shall arrange for the trash to be collected within 24 hours after the complaint is received.

E. Definitions

1. All definitions set forth in these specifications are applicable to this Instruction to Bidders, the Bid Form, General Specifications, and any Contract Documents that may be required, and any addenda issued prior to receipt of bids.

2. Unless another meaning is indicated by the contract, the words below shall have the meanings described herein.

a) CONTRACT DOCUMENTS – The Invitation for Bids, instruction to bidders, contractor's bid, general specifications, and any addenda or changes to the foregoing documents agreed to by the Authority and the Contractor.

b) CONTRACTOR – the person, corporation or partnership performing or bidding to perform trash collection and disposal under contract with the Authority.

c) AUTHORITY (or Macon Water Authority) – shall mean Macon Water Authority, a political subdivision of the State of Georgia, acting through their Board of Directors, Mr. Gary Bechtel., Chairman.

d) DISPOSAL SITE – a refuse depository including but not limited to sanitary landfills, transfer stations, incinerators and waste processing/separation centers licensed, permitted or approved by all governmental bodies and agencies having jurisdiction and requiring such licenses, permits or approvals to receive for processing or final disposal or refuse and dead animals.

e) GARBAGE OR PUTRESCIBLE WASTE – any and all dead animals of less than 20 lbs. in weight, except those slaughtered for human consumption; every accumulation of waste (animal, vegetable and/or other matter) that results from the preparation, processing, consumption, dealing in, handling, packing, canning, storage, transportation, decay or decomposition of meats, fish, fowl, birds, fruits, grains or other animal or vegetable matter (including, but not by way of limitation, used tin cans and other food containers; and all putrescible or easily decomposable waste animal or vegetable matter included in the definition of bulky waste, construction debris, dead animals, hazardous waste, rubbish or stable matter.

f) HAZARDOUS WASTE – waste, in any amount, which is defined, characterized, or designated as hazardous by the United States Environmental Protection Agency or appropriate State agency by or pursuant to Federal or State Law or waste, in any amount, which is regulated under Federal or State law. For the purposes of this contract, the term

HAZARDOUS WASTE shall also include motor oil, gasoline, paint and paint cans.

g) RUBBISH – all waste wood, wood products, printed matter, paper, pasteboard, rags, used and discarded mattresses, used and discarded clothing, used and discarded shoes and boots, combustible waste pulp and other products such as are used for packaging or wrapping crockery and glass, ashes, cinders, floor sweepings, glass, mineral or metallic substances and any and all other waste materials not included in the definition of bulky waste, construction debris, dead animals, garbage, hazardous waste or stable matter.

VI. SCOPE OF WORK

A. General

1. The work under this Contract shall consist of the items contained in these specifications, including all supervision, materials, equipment, labor, and all other items necessary to fully perform said work in accordance with the Contract Documents.

B. Containers

1. All Macon Water Authority locations shall be served by various sizes of waste containers (dumpsters) according to the inventory as stated on the enclosed Bid Form.

a) The Authority will designate where containers are to be located.

b) These containers shall be emptied according to the frequency indicated on the enclosed Bid Form.

c) The Contractor shall provide these containers (dumpsters) to the Authority as part of this contract.

d) Ownership, maintenance, and control of the containers (dumpsters) shall be vested in the name of the Contractor for the term of the contract.

C. Collection Equipment

1. The Contractor shall provide adequate vehicles for regular collection and disposal services.

2. All vehicles and other equipment shall be kept in good repair, appearance, and in a sanitary condition always.

3. Each vehicle shall have clearly visible on each side the identity and telephone number of the Contractor.

D. Ownership

1. Title to Refuse shall not pass to the Contractor when placed in Contractor's collection vehicle removed by Contractor from a container, or removed by Contractor but title shall remain vested in the name of Macon Water Authority.

E. Hauling

1. All trash collected and hauled by the Contractor shall be so contained, tied, or enclosed so that leaking, spilling, or blowing is prevented.

F. Disposal

1. All trash collected for disposal by the Contractor shall be hauled to a disposal site such as a landfill or incinerator.
 - a) The disposal site must be properly licensed and approved by all appropriate regulatory authorities for that purpose.
 - b) The disposal site shall possess and maintain compliance with all current regulations of the Environmental Protection Department (EPD).
2. The Authority, however, reserves the right at any time, from time to time, to designate a disposal site.
3. The charge for disposal shall be included in the rate set forth in the bid.

End

BID FORM

Macon Water Authority
Purchasing Dept.
790 Second Street
Macon, Georgia 31201

DATE: _____

Re: Trash Collection and Disposal for
Macon Water Authority
Macon, Bibb County, Georgia

To Whom It May Concern:

1. We have examined the Specifications, related documents, and the sites of the proposed Work, and are familiar with all the conditions surrounding this project, including the availability of materials and labor, and hereby bid to furnish all materials and labor, and to perform in accordance with the Contract Documents, within the time set forth herein, and at the prices stated below. These prices are to cover all expenses incurred in performing the Work required under these Specifications, of which this bid is part.

2. ADDENDUM RECEIPT (if applicable):

We acknowledge receipt of the following addenda:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

3. We agree to commence actual physical work on site, with an adequate force and equipment within ten (10) calendar days of a date to be specified in a written order of the Owner.

4. We agree that this bid may not be revoked or withdrawn after the time set for the opening of bids but shall remain open for acceptance for a period of sixty (60) days following such time.

5. In case of written notification by mail, telegraph, or delivery of the acceptance of this bid within sixty (60) days after the time set for the opening of bids, we agree to execute within ten (10) days a Contract for the Work for the above stated compensation.

6. We hereby certify that we have not, nor has any member of the firm(s) or corporation(s), either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

7. We hereby bid the following prices to cover all work as defined by this specification.

QTY	U/M	DESCRIPTION/ LOCATION	PICK UP SCHEDULE	MONTHLY PRICE	ANNUAL PRICE
MAIN OFFICE 790 SECOND STREET, MACON, GA 31201					
1	EA	6 cubic yard dumpster	2 per week		\$
SUPPORT SERVICES 918 MLK JR BLVD, MACON, GA 31201					
3	EA	6 cubic yard dumpster (Additional dumpster for Fleet Maint. Shop)	1 per week		\$
1	EA	30 cubic yard roll-off dumpster	As needed		\$
1	EA	30 cubic yard roll-off dumpster (Metal Recycle.)	As needed		\$
ENVIRONMENTAL COMPLIANCE 0 LABORATORY 918 MLK JR BLVD, MACON, GA 31201					
1	EA	6 cubic yard dumpster	2 per week		\$
WAREHOUSE 951 FIFTH STREET, MACON, GA 31201					
1	EA	6 cubic yard dumpster	1 per week		\$
MAINTENANCE 951 FIFTH STREET, MACON, GA 31201					
1	EA	6 cubic yard dumpster	1 per week		\$
STORMWATER 1151 FIFTH STREET, MACON, GA 31201					
1	EA	8 cubic yard dumpster	1 per week		\$
LOWER POPLAR WPCF 1101 LOWER POPLAR STREET, MACON, GA 31201					
2	EA	4 cubic yard dumpster (IPS Building)	2 per week		\$
1	EA	4 cubic yard dumpster (Grit Structure)	2 per week		\$
1	EA	4 cubic yard dumpster (Admin Office)	2 per week		\$
2	EA	2 cubic yard dumpster (Grit System)	2 per week		\$
2	EA	2 cubic yard dumpster (Grit Spares)	As needed		\$
1	EA	2 cubic yard dumpster (Grease Platform)	2 per week		\$
1	EA	20 cubic yard dumpster (Metals Recycling)	As needed		\$
ROCKY CREEK WPCF 4705 MEAD ROAD, MACON, GA 31206					
1	EA	8 cubic yard dumpster (Maintenance Shop)	2 per week		\$
2	EA	4 cubic yard dumpster (IPS Building)	2 per week		\$
2	EA	4 cubic yard dumpster (Grit System)	2 per week		\$
1	EA	4 cubic yard dumpster (Clarifier)	1 per month		\$
1	EA	4 cubic yard dumpster (Gravity Thickener)	2 per week		\$
1	EA	2 cubic yard dumpster (Scum Screen 1)	1 per week		\$
1	EA	2 cubic yard dumpster (Scum Screen 2)	1 per week		\$
1	EA	20 cubic yard dumpster (Metals Recycling)	As needed		\$
AMERSON WATER TREATMENT PLANT 703 RIVERBEND DRIVE, MACON, GA 31211					
1	EA	4 cubic yard dumpster	1 per week		\$
1	EA	6 cubic yard dumpster	1 per week		\$
TOTAL – ALL LOCATIONS				\$	\$

8. We anticipate using _____ Disposal site, located at _____.

This is a _____ type of facility, which operates under the name of _____.

9. The undersigned agrees that this bid may not be revoked or withdrawn after the time set for the opening of bids but shall remain open for acceptance for a period of sixty (60) days following such time.

10. Point of Contact

All dealings, contacts, etc., between the Contractor and the Authority shall be directed to the Contractor:
_____ (title of position or office) and to Macon Water Authority
FACILITIES AND FLEET DEPARTMENT.

I hereby certify that I have not, nor has any member of the firm or corporation, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this submitted bid.

Respectfully Submitted:

Authorized Signature: _____

Typed Signature: _____

Title: _____

Email Address: _____

Company Name: _____

Company Address: _____

Telephone Number: _____ Fax Number: _____

Tax ID Number: _____ Date: _____

BIDDER QUALIFICATION FORM

Company Name: _____

Address: _____

When Organized: _____

Where Incorporated: _____

How many years have you engaged in business under the present firm name? _____

Credit available for this contract? _____

Contracts now in hand? _____

Has bidder ever refused to execute a contract at the original bid amount? _____

Has bidder ever been declared in default on a contract? _____

Comments: _____

Company Name: _____

Authorized By (typed name): _____

Authorized Signature: _____

Title: _____ Date: _____

(Notary Public)